

LICKING AREA COMPUTER ASSOCIATION

Minutes of the meeting of the Licking Area Computer Association Governing Board held December 9, 1999, convening at 9:00 a.m.

The following members answered present to the roll call: Kathy Lowery, Tom Forman representing Heath, Dan Montgomery, Lou Staffilino, Charles Montgomery, Tom Slater, Don Green, Nelson McCray, Bill Mann and Sandra Mercer. Don Sullivan arrived at 9:30 a.m. The following board members were not able to attend: Hank Gavarkavich, Randy Stortz, Mark North and Dick Murray. Shirley Dupps was also present for the meeting.

- 00-021 It was moved by Dan Montgomery and seconded by Lou Staffilino to approve the minutes of the October 14, 1999, meeting. A vote of approval was taken.

Jerry Eby, the new Student Services Manager for LACA was introduced to the Governing Board.

- 00-022 Financial reports for the month of September and October were distributed to each Governing Board member. The financial status of LACA was presented by Shirley Dupps, the fiscal agent Treasurer, as of October 31, 1999, with a cash balance of \$236,720.17. After further discussion, it was moved by Tom Slater and seconded by Dan Montgomery to approve the financial reports as presented. A vote of approval was taken. Sandra Mercer reported an electric meter problem discovered by American Electric Power on the new LACA facility that caused error in all billing to LACA since the move in Sept 98. A back charge of over \$4700 and an additional monthly charge of approximately \$300 will be incurred and require appropriation modifications. It was moved by Dan Montgomery and seconded by Charles Montgomery to increase the appropriations for electric by \$6000 and to work with AEP to spread all back charges over the next 12-month period pending no additional late charges. A vote of approval was taken.

- 00-023 The personnel update included the motion by Charles Montgomery to employ Jerry Eby as Student Services Manager, for a one year contract through June 30, 2000, effective December 6, 1999, at a daily rate based upon an annual salary of \$30,389.00, with full benefits as referenced in the LACA Policy manual. Dan Montgomery seconded the motion. A vote of approval was taken. Bill Mann stated that the Personnel committee recently met to begin review of the proposed job descriptions, responsibility factors and organizational chart.

- 00-024 Sandra Mercer distributed a packet of information that had been previously faxed to each district for prior review. The packet included the announcement of the approval of a \$500,000 Distance Ed Grant with OSU/COTC-Newark, a draft copy of LACA's CIP/Strategic Plan, LACA's organizational chart, draft copy of ODE's ONenet application form, LACA's Network Priorities Proposal for 2000-2001 and supporting documentation. A detailed discussion followed on the impact of districts flowing the ONenet/connectivity money to LACA, how this decision will affect the upcoming 2000-2001 E-Rate filing and the purpose of the funds to provide T1 connectivity to -ALL- instructional buildings for the purpose of data, voice and video delivery. It was moved by Dan Montgomery and seconded by Kathy Lowery for all LACA member districts to flow the FY00/01 connectivity money to LACA for the purpose of pooling these resources to provide T1 connectivity to -ALL- LACA buildings and to select LACA's recommendation of "option A" as stated in the LACA Network Priorities for 2000-2001 Planning Document. Vote:

- 00-025

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D. Montgomery, aye; Lowery, aye; Forman, aye; Staffilino, aye;
C. Montgomery, aye; Slater, aye; Sullivan, aye; Green, aye; McCray,
aye; Mann, aye. Bill Mann commended the Board for making this a
unanimous decision.

00-026 Charles Montgomery moved and Lou Staffilino seconded for LACA to
approve legal services with Vorys, Sater, Seymour & Pease at a cost
of \$3000 for the 2000-2001 E-Rate year. A vote of approval was taken.

00-027 Sandra Mercer presented a copy of LACA's draft CIP/Strategic plan
based upon the outcome of the LACA Nov. 22, 1999, retreat, representing
all of LACA's member districts. LACA is now required to submit a
CIP plan based upon the new incentive component placed on the OECN
operating subsidy. The full requirement of this component has not yet
been developed/distributed by ODE. It was moved by Charles Montgomery
and seconded by Lou Staffilino to approve LACA's CIP/Strategic Plan with
the understanding that the plan will change on a daily basis pending
potential local/state issues.

Updates included the MCOECN's Code of Conduct - Proposed Resolution and
document, an AAL update on Ohio's/ODE's statewide student software
project and reasons for cancelling the Nov 1, 1999, AAL presentation,
and ODE's EMIS re-design.

There was no unfinished business.

00-028 Dan Montgomery moved and Lou Staffilino seconded for the Governing
Board to go into executive session at 10:30 a.m. A vote of approval
00-029 was taken. It was moved by Dan Montgomery and seconded by Don Green
to adjourn the executive session at 11:30 a.m. A vote of approval was
taken.

New business included the announcement that the next Governing Board
meeting is scheduled for January 13, 2000, at 9:00 a.m.

00-030 It was moved by Don Green to adjourn the meeting at 11:35 a.m.

Reported by,

Sandra Mercer
LACA Director